

VSU Bursary

Student Financial Services

Location: University Center, Entrance #6
Webpage: www.valdosta.edu/bursary
Phone: (229) 333-5725 or 1-800-618-1878 (option 6)
Email: studentaccounts@valdosta.edu

The Bursary manages the University's billing and payment services for Student Accounts.

Online Student Account Center (OSAC)

The Online Student Account Center is a self-service portal for VSU students and authorized users for the following activities:

- Account Activity and Balance Information
- Direct Deposit Management
- 1098-T Tax Information

Accessing OSAC (students):

- Go to www.valdosta.edu
- Click MYVSU and login
- From the All Portals list, select Online Student Account Center

Accessing OSAC (authorized users):

- https://secure.touchnet.com/C20243_tsa/web/login.jsp

We highly encourage students to grant guardians Authorized User access to OSAC. Authorized User access enables Authorized Users to view billing statements, account activity, 1098-T tax statements, payment history, and account activity.

Step-by-Step Instructions for OSAC:

- www.valdosta.edu/administration/finance-admin/financial-services/students/online-account-instructions.php

Tuition & Fees

Charges

- Charges are determined by number of registered hours, housing costs, meal plans, fees, etc.
- Invoices are electronic (not mailed) and are posted online each semester in the OSAC.
- Students and authorized users are emailed when a new e-bill is available in the OSAC.
- Because e-bills reflect the student's balance as of the date prepared, verification of the student's current balance via the OSAC prior to payment is highly encouraged. (Registration, housing, meal plan, or financial aid changes can affect balance due.)

Fee Schedules

- Tuition/fee schedules can be viewed at <https://www.valdosta.edu/administration/finance-admin/financial-services/students/services/tuition-and-fee-schedules.php>

Payment Deadlines

- Fee payment deadlines can be viewed at <https://www.valdosta.edu/administration/finance-admin/financial-services/students/services/bursary-calendar.php>
- Students are emailed regarding balances due at each fee payment deadline.

Payments

Nelnet Payment Plan

- Term-specific information can be viewed at www.mycollegepaymentplan.com/vsu
- To enroll in a Nelnet Payment Plan:
 - Go to www.valdosta.edu
 - Click MYVSU and login
 - From the All Portals list, select Banner
 - Click Student Accounts Menu
 - Click Log in to Nelnet Payment Plan
- **PLEASE BE ADVISED:** Earlier enrollment affords lower down payments and spreads the balance over a longer period

Payments (cont'd)

Out-of-Pocket Payments

- In person via cash, check, cashier's check, or money order (credit/debit cards accepted online only)
- By mail via check, cashier's check, or money order:
VSU Bursary
Attn: Cashiers
1500 N. Patterson St.
Valdosta, GA 31698
(Make check payable to VSU & include VSU ID # on check)
- Online via webcheck or credit/debit card using OSAC
(2.85% convenience fee charged for credit/debit card payments)

Short-Term Loan (STL)

- Students may apply for a STL with the Bursary to pay their Student Account balance
- STL's must be repaid in full by the end of the semester
- Eligibility criteria & additional information can be viewed at www.valdosta.edu/administration/finance-admin/financial-services/students/services/short-term-loans.php

3rd Party Contracts

- Companies or organizations desiring to be billed for all or part of a student's term charges must provide a "Billing Authorization" each semester
- It is the student's responsibility to ensure the Billing Authorization is received by the Bursary's 3rd Party Contracts Accountant by the fee payment deadline
- The student is responsible for payment of all charges if the 3rd party declines to pay.
- Common 3rd party contracts include Florida Prepaid, Tuition Assistance (TA), Post 9/11 GI Bill (Ch.33), and Vocational Rehabilitation (Ch.31)
- Additional information can be viewed at www.valdosta.edu/administration/finance-admin/financial-services/students/services/payments-on-student-accounts-by-third-parties.php

Payments (cont'd)

Financial Aid

- Students should ensure their anticipated financial aid is reflected in the OSAC.
- The Office of Financial Aid is available to assist with financial aid-related questions: finaid@valdosta.edu

Refunds

Direct Deposit (fastest & most secure method)

- Enroll in direct deposit for excess disbursement:
 - Log into OSAC
 - Click Refunds
 - Click Set up Account
 - Follow additional prompts to enter checking/savings account information
- It is VITAL that bank routing and account information be accurate
- Account information must be entered by the last day of drop/add to allow time for account validation

Paper Check

- If direct deposit is not set up, a paper check will be mailed to the student's address in Banner
- Exception: If a refund is for a Parent Plus Loan, the refund may be disbursed to either the parent or to the student, depending on the selections made during the Parent Plus loan application submission.

Student Health Insurance Premium (SHIP)

- All Exercise Physiology majors in their internship or externship semester, Nursing majors, Graduate Assistants, and International students are required by the USG to have health insurance.
- SHIP charges are automatically added to semester's costs
- If a student is already covered by an ACA-compliant plan, they may elect to request a waiver every semester through United Healthcare by the waiver deadline.